

Academic Tutor Professional Development Litmus Test

Where is your student on each line?

1	I have no idea which career I want to pursue after graduation	 I know what I want to do after university
2	I feel really worried about my future career	 I feel relaxed about my future career
3	I have little experience of the workplace	 I have plenty of 'graduate' level experience of the workplace
4	I don't really know what my career options are	 I have a clear idea of what my career options are
5	I don't really know what skills/ qualifications I need to pursue my career interests	 I fully understand what skills/ qualifications I need to secure the career I want
6	I don't know how to develop the skills/ experience I lack	 I know how to develop the skills/ experience I lack and am working on it
7	I don't know how to write a good CV/cover letter / Application	 I know how to write a good CV / Cover letter / Application
8	I don't know how to present myself at an employer interview	 I know how to present myself at an employer interview
9	I feel anxious about applications and interviews	 I feel fairly relaxed about applications and interviews

Referral

Most student professional development needs identified in this document can be supported via <u>Essentials</u>, one of our <u>careers events</u> or a <u>careers appointment</u> bookable on <u>My Jobs Online</u>. Also, it is important to be aware of the professional development embedded in your subject's curriculum.

- 1 Gaining career direction
 - Careers Appointment
 - Identifying what you want from a job
 - Thrive Mentoring
- 2 Support with career anxiety
 - <u>Careers Appointment</u>
 - Thrive Mentoring
- 3 Gaining work experience
 - RED Award/RIS/UROP
 - Long and short Placements modules/degree programmes
 - My Jobs Online
- 4 Boosting knowledge of labour market and career options
 - Careers Fairs and events
 - Prospects sector pages
 - What can I do with my degree?
 - Networking
- 5 Identifying skills/competencies and qualifications requirements for jobs.
 - Prospects job profiles
 - Find a Masters.com
 - Thrive Mentoring
- 6 Support with developing skills and competencies
 - RED Award or Thrive Mentoring
 - Work experience (see 3 above).
 - Careers Appointment
- 7 Support with CVs/ Cover letters / Applications
 - Applications and interviews advice on essentials
 - CV workshops
 - <u>Careers appointments</u> for feedback
- 8 Support with Interviews and assessment centres
 - Applications and interviews advice on essentials
 - Interview and assessment centre workshops
 - Video interview practice Shortlist.me
 - Mock interview appointments for mock interviews and advice on preparation.
- 9 Support with anxiety about self promotion
 - Careers appointments
 - Mock interview practice