

UNIVERSITY OF READING: THE LOW CARBON MEAL RECIPE COMPETITION TERMS AND CONDITIONS (PRIZE COMPETITION)

1. **The Promoter.** The promoter is: Sustainability Services (Estates), part of the University of Reading, a corporation with charitable status, established by Royal Charter (RC000665), whose administrative offices are at Whiteknights House, Whiteknights, PO Box 217, Reading, Berkshire, RG6 6AH, United Kingdom.
2. **The Competition.**
 - a. The title of the competition is **THE LOW CARBON MEAL RECIPE COMPETITION.**
 - b. As part of the University of Reading's Green Festival 2022, the Promoter is running a prize competition focusing on creating recipes for low carbon meals.
 - c. Entries will be considered and judged by a member of the University of Reading's Catering Services team, who will prepare a shortlist and test the meals to get accurate data about their carbon content. For the purposes of this competition, it is assumed that the recipe would be prepared in a kitchen on Whiteknights Campus, RG6 6AH. This will be factored into the testing of carbon content.
 - d. The winning entrant will receive prizes as detailed below (see 'Prizes').
3. **How to Enter.**
 - a. The competition will run from 00:01 on Tuesday 1st November 2022 (the "**Opening Date**") to 16:00 (GMT) on Friday 4th November 2022 (the "**Closing Date**") inclusive.
 - b. All competition entries must be received by the Promoter by email to sustainability@reading.ac.uk by no later than 16:00 (GMT) on the Closing Date. All competition entries received after the Closing Date are automatically disqualified.
 - c. To enter the competition:
 - i. Come up with a low carbon recipe idea for a main course dish and send it via email to sustainability@reading.ac.uk by no later than 16:00 (GMT) on the Closing Date.
 - ii. You must include the full recipe with ingredients and method, and any background information about why you chose this recipe idea. You must also set out why you believe your recipe is low carbon.
 - iii. Within your email, please include the following details:
 - iv. Forename
 - v. Surname
 - vi. Role at the University (e.g. Student, Department of History)
 - vii. University Email Address

- viii. Telephone number
 - ix. Proof of written parental or guardian consent (if under 18)
 - d. No purchase necessary.
 - e. The Promoter will not accept:
 - i. responsibility for competition entries that are lost, mislaid, damaged or delayed in transit, regardless of cause; or
 - ii. proof of posting or transmission as proof of receipt of entry to the competition.
4. **Acceptance of the Terms and Conditions.** It is a condition of entry that these terms and conditions are accepted. Submission of your entry will be taken to mean your acceptance of these terms and conditions.
5. **Judging Panel.** The competition entries will be judged by a member of the University of Reading Catering Services team who will decide the competition winner. The decision of the judge (acting reasonably) will be final. The Promoter will send the full name of the judge to anyone who writes within one month of the Closing Date requesting details of the judge to sustainability@reading.ac.uk.
6. **Eligibility.**
- a. **Age.** The competition is only open to staff and students at the University of Reading who are **residents in the UK and are aged 16 years or over**. Anyone professionally associated with the competition, and members of their families, are not permitted to enter the competition. If you are under the age of 18, you must obtain written parental or guardian consent to enter the competition and claim your prize. The Promoter may ask the winner to provide proof of age.
 - b. In entering the competition, you confirm that you are eligible to do so and eligible to claim the prize you may win. The Promoter may require you to provide proof that you are eligible to enter the competition.
 - c. There is a limit of one entry to the competition per person. Entries on behalf of another person will not be accepted and joint submissions are not allowed.
 - d. Late, illegible, incomplete, defaced or corrupt entries will not be accepted, and entries will not be returned.
 - e. The Promoter reserves all rights to disqualify you if your conduct is contrary to the spirit or intention of the prize competition, or if you are otherwise in breach of these terms and conditions.
7. **The Prizes.**
- a. The prizes are as follows:

- i. Two University of Reading catering outlet meal/drink vouchers to the value of £8.80 each (£17.60 total) which can be redeemed at Eat at the Square, Park Eat, St Patricks and Wantage. The vouchers are valid until 31st December 2022.
 - ii. Winning recipe to be created and featured as a main course meal on the menu at one University of Reading catering outlet (to be confirmed once winning entry has been chosen) and available for purchase for a period of time. The meal will be attributed as ‘Winner of Green Festival 2022 Low Carbon Meal Recipe Competition’.
- b. The prizes are not negotiable or transferable, and there is no cash alternative for the prizes.
 - c. No travel, accommodation or incidental expenses are payable to the winner.

8. Determination of Winners.

- a. Entries will be considered and judged by a member of the University of Reading’s Catering Services team, who will prepare a shortlist and test the meals to get accurate data about their carbon content. For the purposes of this competition, it is assumed that the recipe would be prepared in a kitchen on Whiteknights Campus, RG6 6AH. This will be factored into the testing of carbon content.
- b. The winner will be selected based on a range of factors, including (but not limited to) carbon footprint, style, and flavour/taste.
- c. The decision of the judge is final and no correspondence or discussion will be entered into.
- d. The Promoter will contact the winner personally by email as soon as practicable after the final decision has been made, using the contact details provided with the competition entry.

9. Details of Winners. The Promoter must either publish or make available information that indicates that a valid award took place. To comply with this obligation the Promoter:

- a. will send the surname and county/country of major prize winners to anyone who emails sustainability@reading.ac.uk within one month after the closing date stated in paragraph 3a above; and
- b. may publish the surname and county/country of major prize winners on the University’s web pages and/or social media accounts (including Twitter).

By entering the competition you agree to us sharing your name and county/country of residence as described as above, unless you have expressly tell us not to do so by contacting us at sustainability@reading.ac.uk. In such circumstances, the Promoter must still provide the information and winning entry to the Advertising Standards Authority on request. Please also see paragraph 13 below which contains further details around how your personal data will be processed.

10. Claiming the Prize.

- a. The Promoter will contact the winner personally by email as soon as practicable after the final decision has been made, using the contact details provided with the competition entry. The Promotor will arrange to deliver the vouchers to the winner by hand or by post.

- b. A prize may not be claimed by a third party on your behalf.
- c. The Promoter will make all reasonable efforts to contact the winner. If the winner cannot be contacted or is not available, or has not claimed their prize within thirty (30) days of the Promoter announcing the winner, the Promoter reserves the right to offer the prize to the next eligible entrant selected from the correct entries that were received before the Closing Date.
- d. The Promoter does not accept any responsibility if you are not able to take up the prize.

11. **Limitation of Liability.** Insofar as is permitted by law, the Promoter, its agents or distributors will not in any circumstances be responsible or liable to compensate the winner(s) or accept any liability for any loss, damage, personal injury or death occurring as a result of taking up the prize except where it is caused by the negligence of the Promoter, its agents or distributors or that of their employees. Your statutory rights are not affected.

12. **Ownership of Competition Entries and Intellectual Property Rights.**

- a. All entries submitted must be your own original work and must not have been published elsewhere or have won a prize in any other competition. It is your responsibility to ensure that your entry does not infringe the copyright of any third party or any laws.
- b. The Promoter does not claim any rights of ownership in your competition entry.
- c. You agree that the Promoter may, but is not required to, make your entry available on its website in publications and other promotional materials, and any other media, including social media, and in connection with any publicity of the competition. You agree to grant the Promoter a non-exclusive, worldwide, irrevocable licence, for the full period of any intellectual property rights in the competition entry and any accompanying materials, to use, display, publish, transmit, copy, edit, alter, store, re-format and sub-licence the competition entry and any accompanying materials for such purposes.
- d. If the Promoter does use your entry as envisaged by paragraph 12c, it will ensure you are fully credited as the author.

13. **Personal Data.** Personal data supplied by you during the course of this competition will only be processed by the University:

- a. to assess your entry into the competition;
- b. to check that you meet these terms and conditions;
- c. to administer the competition and to contact you if you are a winner;
- d. to comply with its statutory obligation to publish or make available information that a valid award has taken place (as detailed at paragraph 9 above); and
- e. as set out in the University's privacy policy – https://www.reading.ac.uk/15/about/about-privacy.aspx?_ga=2.198889199.170924768.1520430647-308154393.1512136824 and in accordance with all relevant data protection legislation.

14. General.

- a. If there is any reason to believe that there has been a breach of these terms and conditions, the Promoter may, at its sole discretion, reserve the right to exclude you from participating in the competition.
- b. Events may occur that render the competition itself or the awarding of the prize impossible due to reasons beyond the control of the Promoter and accordingly the Promoter may at its absolute discretion vary or amend the promotion and the entrant agrees that no liability shall attach to the Promoter as a result thereof.
- c. The Promoter reserves the right to hold void, suspend, cancel, or amend the prize competition where it becomes necessary to do so.
- d. If any provision or part-provision of these terms and conditions is or becomes invalid, illegal or unenforceable, it shall be deemed deleted, but that shall not affect the validity and enforceability of the rest of the terms and conditions.
- e. These Terms and Conditions shall be governed by English law, and the parties submit to the non-exclusive jurisdiction of the courts of England and Wales.