### Waste & Recycling Bin Guide – for bins inside buildings



## dry mixed recycling

### this container is for:

- paper and cardboard
- drinks cans and food tins
- plastic bottles and containers

<sup>types:</sup> က္ညက္ညက္ဆက္ဆက္

No glass No food No liquid All recyclables must be empty or rinsed out. No glass, food or liquid.



# paper & cardboard

#### this container is for:

waste paper and files
small pieces of cardboard
newspaper and magazines
paper and card packaging

No paper cups No food No liquid

No paper or cardboard contaminated with food or liquid. No confidential waste.



## food recycling

this container is for:

- left over food
- fruit and peelings
- meat and fish (raw or cooked)
- gravy and sauces

No glass No recycling No packaging.



### this container is for:

- non-recyclables
- ood waste
- contaminated packaging
- all drinking cups
- plastic bags and wrappers
- olystyrene

No glass No electrical items



Glass bottles and jars should be placed in the bottle banks or bins that are located outside buildings.



Large cardboard boxes should be flattened and placed next to the bins for collection.

<u>Paper cups</u> can be placed in the special bins for paper cups that are located in building foyers.



<u>Electrical equipment, bulky items</u> <u>and confidential waste</u> must be collected by the Porters – please complete an online Waste Disposal Request Form for these.

More information about re-use, recycling and disposal can be found at <u>https://sites.reading.ac.uk/sustainability/recycling</u>