# Overall Programme Status

The Programme continues to progress according to time, quality and budget.

It was announced that the EMA Programme has won the international Blackboard Catalyst Award for Optimising Student Experience. To win is a great accomplishment – especially in the category of optimising student experience, which is an ongoing priority for the University.

Early benefits measurement continues, with the next update to the EMA Programme Board due in September 2019. Plans were agreed for initial feedback and benefits measurement with Support Centre staff, which will take place in July.

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## Workstream Status

### eSFG (electronic submission, feedback and grading)

Handover and support continues for TEL, Programme Administration and schools that have adopted new or enhanced electronic submission, feedback and grading processes this year, as well as planning with remaining schools ready for Autumn 2019.

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### Core Systems – Sub Modular Marks

Handover and support also continues to Programme Administration and Exams teams on managing marks within RISIS. Reports have been updated/enhanced to support the exams process.

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### Core Systems – Integration

The Integration project has closed (pending sign-off of the End Project Report). Light-touch project management support is being provided to support remaining actions that are being managed in business as usual teams, including the final testing of bugs/enhancements to enable automatic updates of assessment information.

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### Student Progress Dashboard

Following considerable engagement, a decision was given at the May EMA Programme Board to proceed with the implementation of the Student Progress Dashboard, with the provisos that: 1) UAT completes successfully, 2) sufficient review by the Exams team and 3) provision of a comprehensive Staff Engagement Plan. It was also confirmed that (subject to these provisos being met) roll-out to staff would be by end of June, with roll-out to students at the start of the Academic Year.

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### Supporting Change for EMA

A variety of engagement, communication and training activities continue.

Valuable handover workshops are underway to support a smooth transition, by resolving remaining questions or concerns, ensuring clarity on ongoing responsibilities and identifying any further guidance or actions required.

A small event will be held in June to thank all for their involvement in the EMA delivery so far, as well as to celebrate together having won the international Blackboard Catalyst Award for Optimising Student Experience.

A new infographic is being created to articulate the benefits of EMA.

The Service Continuity Procedures have been finalised, but not issued as awaiting confirmation of revised policy wording.

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### EMA Programme on a Page

#### Key:
- Milestone On Track
- Milestone At Risk
- Milestone Overdue
- Milestone Not Started
- Milestone Complete
- Project Duration

#### Version Number: 2.10 | Last Updated: 28th May 19 | Shelley Connor

#### Project Duration
- Q1: 2017
- Q2: 2017
- Q3: 2017
- Q4: 2017
- Q1: 2018
- Q2: 2018
- Q3: 2018
- Q4: 2018
- Q1: 2019
- Q2: 2019
- Q3: 2019
- Q4: 2019

#### W/S 1: Change
- **W/S 1.1:** Change Management
  - **2017:**
    - **Q1:** Online Submission Protocols agreed
    - **Q2:** Comms Strategy completed
    - **Q3:** Inclusivity review completed
  - **2018:**
    - **Q1:** Operating Model drafted
    - **Q2:** Service Continuity Procedures issued
    - **Q3:** On Line Resources Live
    - **Q4:** Interim benefits review
- **2019:**
  - **Q1:** Support of all Change Activities
  - **Q2:** Programme Close Down
  - **Q3:** Remaining eSFG Roll Out
  - **Q4:** Ongoing Support and eSFG Reach Complete

#### W/S 2: eSFG
- **W/S 2.1:** eSFG Roll Out
  - **2017:**
    - **Q1:** Updated "Solution" Produced
    - **Q2:** Early Adopter Roll Out
    - **Q3:** Refinement of "Solution" and roll out approach
    - **Q4:** Wider eSFG Roll Out commences
- **2018:**
  - **Q1:** eSFG Training
  - **Q2:** Remaining eSFG Roll Out
  - **Q3:** Ongoing Support and eSFG Reach Complete
- **2019:**
  - **Q1:** Support of all Change Activities
  - **Q2:** Programme Close Down
  - **Q3:** Remaining eSFG Roll Out
  - **Q4:** Ongoing Support and eSFG Reach Complete

#### W/S 3 & 3a: Core Systems
- **W/S 3.1:** eSFG Roll Out
  - **2017:**
    - **Q1:** SMRM Reqs Gathering (UG)
    - **Q2:** UG Assessment Patterns Into RISIS
    - **Q3:** UG Mark Entry Staff Training
    - **Q4:** Student and Staff Portal Screen Live
  - **2018:**
    - **Q1:** Requirements & Phases Defined
    - **Q2:** MVP build and test complete
    - **Q3:** Staff go live
    - **Q4:** Student go live

#### W/S 4: Student Progress Dashboard
- **W/S 4.1:** Integration scope
  - **2017:**
    - **Q1:** Integration scope/ PID confirmed
    - **Q2:** Integration Hand Over
    - **Q3:** Integration Hand Over
    - **Q4:** Integration Hand Over
  - **2018:**
    - **Q1:** Phase 1: IFP SMM in RISIS
    - **Q2:** Phase 1: IFP SMM in RISIS
    - **Q3:** Phase 1: IFP SMM in RISIS
    - **Q4:** Phase 1: IFP SMM in RISIS
  - **2019:**
    - **Q1:** Remaining IFP SMM in RISIS
    - **Q2:** Remaining IFP SMM in RISIS
    - **Q3:** Remaining IFP SMM in RISIS
    - **Q4:** Remaining IFP SMM in RISIS

#### W/S 5: Learning Analytics
- **W/S 5.1:** Student Comms & Evaluation
  - **2017:**
    - **Q1:** Refinement of Solution and Roll Out approach
    - **Q2:** Refinement of Solution and Roll Out approach
    - **Q3:** Refinement of Solution and Roll Out approach
    - **Q4:** Refinement of Solution and Roll Out approach
  - **2018:**
    - **Q1:** Refinement of Solution and Roll Out approach
    - **Q2:** Refinement of Solution and Roll Out approach
    - **Q3:** Refinement of Solution and Roll Out approach
    - **Q4:** Refinement of Solution and Roll Out approach
  - **2019:**
    - **Q1:** Refinement of Solution and Roll Out approach
    - **Q2:** Refinement of Solution and Roll Out approach
    - **Q3:** Refinement of Solution and Roll Out approach
    - **Q4:** Refinement of Solution and Roll Out approach

### End Of Phase 1
- **Phase 2 Begins**
- **End Of Phase 2**
- **Phase 3 Begins**
- **Today**