

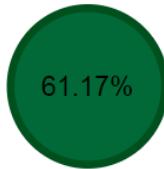
Explaining Your Dashboard

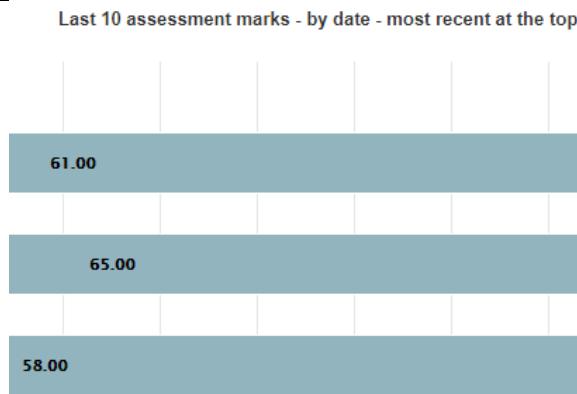
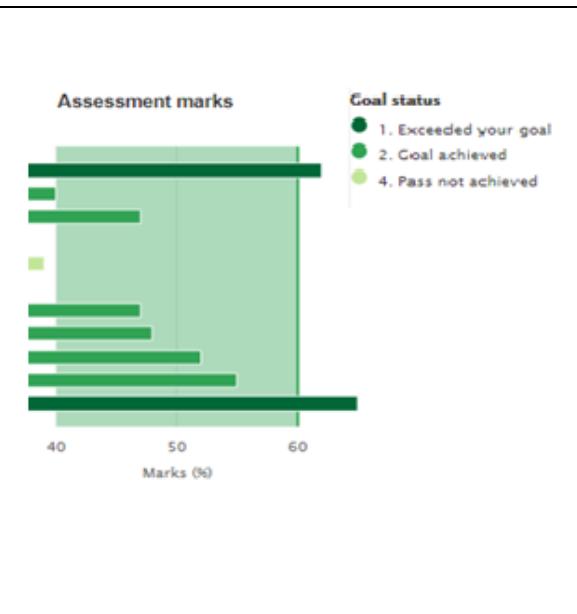
Welcome to the Student Progress Dashboard. The table below explains exactly what each figure or chart is showing. It should be read carefully by students and staff.

It is very important to understand that only assessment data relating to the current academic year and current Part (Foundation, Part 1, Part 2, Part 3 or Postgraduate taught year) is included. It does not show marks achieved in previous Parts, including those achieved by students taking a Part over the course of two or more academic years, such as part-time students.

It is also important to note that only summative marks are used in the Dashboard (those that are used to contribute directly to the mark for the module).

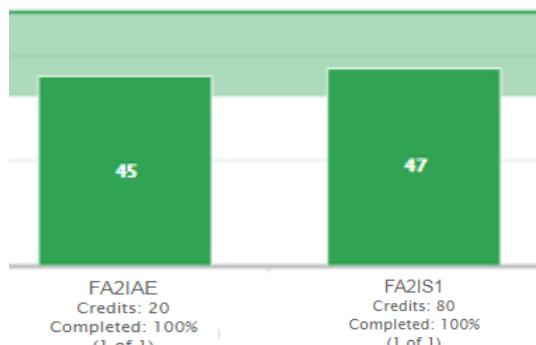
Finally, also note that marks and grades given during any part of a degree programme are subject to moderation by internal and external examiners, who may recommend changes either to the marks, to a particular student or those of a whole group. Marks remain provisional until they have been scrutinised and approved by the appropriate Examiners' meeting and formally published by the University. Provisional marks are provided for guidance only and users of the Dashboard should be mindful that they may change before the formal publication of results.

Tab 1: Submodule (Current Part)	
<p>Running part weighted average across all assessments This may not be your final part mark. Please read 'Explaining your Dashboard' in the Guidance tab.</p> 	<p>Running Part weighted average across all assessments</p> <p>This figure provides an indication of a student's attainment in the current Part, in the current academic year. It shows the average weighted assessment mark achieved so far. Each piece of assessment has a percentage value within the module and each module has a credit value within the Part. This figure is calculated according to the weighted value of the assessments where marks have been received and the weighted value of each module (the bar charts in the Dashboard show how much each piece of assessment is worth and how much each module is worth). The overall figure shown in this circle will change as each new assessment mark becomes available throughout the year. It will not show the provisional, overall Part mark until all of the marks have been included at the end of the academic year.</p> <p>This figure indicates how a student is doing so far in their academic year and Part but students should still reflect carefully on individual assessment marks and make absolutely sure that they also understand the progression and classification rules that apply to their particular programme. Regardless of this figure, students may still be required to achieve certain marks in individual modules or across a range of modules. These rules are outlined in individual Programme Specifications. A link to these can be found in the Guidance and Help tab.</p>
<p>Assessment completion progress (weighted)</p> 	<p>Assessment completion progress (weighted)</p> <p>This chart shows what proportion of assessments a student has completed (and marks have been received), in the current Part, in this current academic year so far. Each piece of assessment has a percentage value within the module and each module has a credit value within the Part. This chart is calculated according to the weighted value of these assessments and the weighted value of each module.</p> <p>This chart should help to highlight to students the weighting of completed work and the value of any remaining work. In exceptional circumstances some students may have a mark awaiting a decision, an exemption or a DNS ('Deemed not to have sat') awarded against a particular piece of assessment by the University. This chart will include these in the weighted value of any assessment and indicate these categories by colour coding in the key.</p>

<p>Last 10 assessment marks - by date - most recent at the top</p>  <table border="1"> <thead> <tr> <th>Mark</th> </tr> </thead> <tbody> <tr><td>61.00</td></tr> <tr><td>65.00</td></tr> <tr><td>58.00</td></tr> </tbody> </table>	Mark	61.00	65.00	58.00	<p>Last ten assessment marks-by date</p> <p>This chart shows the provisional marks received on the last ten pieces of assessment in order of due date. For each assessment, the chart shows the module code, whether it is the first, second, third or more piece of assessment for that module, the percentage value of the assessment within that module and the type of work submitted.</p> <p>To see the details of all assessments, not just the last ten, click on the button 'View all assessments (table)' at the bottom of the chart. This table shows further information on each piece of sub modular assessment and can be ordered according to any column headings.</p> <p>Note that some assessment results are simply either pass or fail. These results are shown as pass/fail on each bar graph.</p> <p>It is also important to remember that the weighted value of each piece of assessment shown in the table can vary significantly. Achieving a lower mark in a piece of assessment worth a larger percentage of the module and the Part, will impact more heavily on the mark shown in the running weighted average.</p>																
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Tab 2: Module (Current Part)

Running module assessment performance based on marks received so far

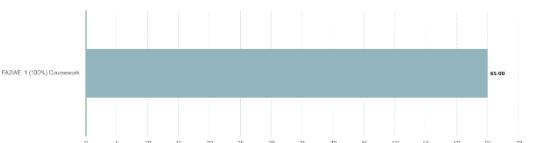
**Running module assessment performance based on marks received so far**

The second tab in the Dashboard shows the weighted assessment mark for each module within the current Part and current academic year so far. Each bar is labelled with the module code, the amount of credits that each module is worth within the Part, how much the marks that have been used in the calculation are worth as a percentage of the total and how many pieces of assessment have been used to calculate the current mark showing (1 of 2, 3 of 4 and so on). Because the mark shown is a running mark, the overall figure showing in each bar will change as each new assessment mark becomes available throughout the year. It will not show the provisional overall module mark until all of the marks have been included at the end of the academic year.

Note also that the chart will be colour coded against a student's goals if these have been set (and shared with staff).

Some modules results are simply either pass or fail. These results are shown as pass or fail but because the mark does not contribute to the overall Part mark, no value is included within this bar chart.

Assessment performance based on marks received so far (last 10 - most recent at the top)

**Module tab drill down bar charts-Assessment performance based on marks received so far (last 10-most recent at the top)**

Further information on the pieces of assessment that are being used to inform the running module assessment mark are shown if staff or students click on any of the module bars. This new screen shows each piece of assessment against the module code, whether it is the first, second, third or more mark for the module, the relative weighting of the assessment and the type of assessment submitted. The chart will also be colour coded against a student's goals if these have been set (and shared with staff if this option has been selected).

Submodule (current Part) Module (current Part) My Feedback Guidance and Help

Assessment marks

Assessment	Assessment detail	Module	Type	Status
FA2IAE: 02 (100%) Essay	Essay	FA2IAE - Affect, Aesthetics and the Event	Coursework	Received marks

Module Tab drill down table-Running module assessment performance based on marks received so far

Additional information surrounding each individual piece of assessment is also provided if staff or student click on the individual assessment mark bar chart. Each table shows, for each piece of assessment, the module code, relative weighting, type, completion status, mark and performance against the student goal if set (and shared with staff if this option has been selected).

Further Data Information

There are a range of different scenarios which may impact on student assessment mark. These have been considered very carefully. Some of the most common are listed below.

Scenario	How this is displayed
The exams and reassessment period	The Dashboard is frozen during the exams period for all students until results are released. It is then frozen again during the resit period until after resit marks are released.
Some students have varying amounts of credit	All credit bearing modules within the current part and current academic year are included
Some credits are carried forward from previous years	Credits are only shown for modules if the student has an SMO/SMR record in SITS for the given academic year
One single module runs over two different academic years or a student is taking a Part over more than one year e.g. part-time students	The Dashboard only focuses on the marks that are achieved in the current Part (Foundation year, Part 1, 2, 3, 4 or Postgraduate Taught year) <u>and</u> in the current academic year
Pass/Fail modules	These are shown as pass/fail on bar charts and are then taken into account in the assessment completion progress chart but because the mark does not contribute to the overall Part mark, no value is included in the running Part weighted average figure. However, pass/fail modules will be taken into account for progression and classification.
Manually overwritten marks	The overall module mark shown in graphs and used in the running Part weighted average shows any agreed manually overwritten marks and not the calculated mark when re-weighting of an exemption is managed outside the system.
Capped marks for classification purposes	Some marks are capped for classification purposes. These are not shown as capped on the Dashboard. The marks displayed is the given mark. For further information on 'capped' marked please see section 28 of the Assessment Handbook.
Held grades	Where marks are 'held' (for example if there is decision pending on a student request to be 'Deemed not to have sat' due to extenuating circumstances) the words 'waiting for confirmation' will display on the Dashboard.
Accepted ECF or late penalty applied to mark	Some students may have submitted an extenuating circumstances form which relates to a piece of assessment or may have a late penalty applied. Neither of these scenarios are currently indicated on the Dashboard but much more information is still available, for staff, on the student Tutor Card and, for students, in their sub module marks screens on RISIS.
Agreed exemption or agreed DNS	In exceptional circumstances, some students may have been awarded an exemption or DNS ('Deemed not to have sat') against a particular piece of assessment. This will be indicated on the Dashboard by the words 'Exemption/DNS'.
Students who start at any point other than September	Some students start their studies after the standard entry point in September/October. Their assessment data will show, as normal, as long as all modules run within the academic year.

'Best of' marks are chosen by defaultfelinecat1	Some modules adopt a 'best of' approach to calculating assessment marks where only the best marks from a selection of assessment are counted. In these cases, all received marks will show in summary tables. Discarded marks will show as having a zero weighting. The running Part weighted average, running module assessment performance and the assessment completion progress chart will not include discarded marks because of this zero weighting.
Qualifying mark	Some programmes require students to achieve certain marks in individual modules or across a range of modules. These requirements are outlined in programme specifications but are not indicated in the Dashboard. It is important that students understand that although the Dashboard might show them a particular running Part weighted average, they will still need to meet any additional programme requirements.
Missing marks and zero marks	Missing marks are shown as an empty space. In contrast, if a student has a zero mark, the Dashboard shows a 0 and uses the wording 'mark = 0%'.
Transferring or withdrawing student	Data is available until the point at which the student formally leaves the University
Suspending student	Rules will replicate access to Student Screens on RISIS
Non credit bearing modules	Excluded
Study Abroad/Placement	Marks relating to Study Abroad or Placements will show pass/fail or an overall Study Abroad/Placement module mark if available