## Overall Programme Status

The EMA Programme is in its final stage, and remains within budget, scope and timescales. All Workstreams are now closed, with the exception of the Student Progress Dashboard, which is due to close in December.

Preparation for closure of the Programme has commenced, including plans for the handover of remaining documents such as those on the EMA Website. Feedback and lessons learned have been gathered throughout the Programme. These are now being collated and discussions planned with key stakeholders.

<table>
<thead>
<tr>
<th>Workstream Status</th>
<th>Previous</th>
<th>Current</th>
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</thead>
<tbody>
<tr>
<td><strong>Student Progress Dashboard</strong></td>
<td>Green</td>
<td>Green</td>
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<tr>
<td>Extremely positive feedback has been received following the launch of the Student Progress Dashboard to staff on 23rd September. Work is underway for student go-live mid-November. A proposal on a phase 2 to meet additional/emerging requirements will be submitted to the EMA Programme Board on 13th November. The ATS project have been providing training to Academic Tutors in October and November and use of the Student Progress Dashboard has been incorporated into this. Full guidance was provided to staff, and communications for students are imminent, through a variety of channels.</td>
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<thead>
<tr>
<th><strong>Core Systems – Sub Modular Marks</strong></th>
<th>Previous</th>
<th>Current</th>
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<tbody>
<tr>
<td>This Workstream is closed. The Exams Subject Matter Expert remains seconded to the EMA Programme until the end of the year, but has moved to sit with the Exams team to ensure thorough knowledge transfer. 2 post-project activities are underway: the development of some recently identified additional reporting needs (nearly complete) and an infographic for students will be communicated in November, to supplement existing information on what happens to the mark.</td>
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<thead>
<tr>
<th><strong>Core Systems – Integration</strong></th>
<th>Previous</th>
<th>Current</th>
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<tbody>
<tr>
<td>This Workstream is now closed.</td>
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<tr>
<th><strong>eSFG (electronic submission, feedback and grading)</strong></th>
<th>Previous</th>
<th>Current</th>
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<td>This Workstream is now closed.</td>
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<tr>
<th><strong>Supporting Change for EMA</strong></th>
<th>Previous</th>
<th>Current</th>
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<tbody>
<tr>
<td>This Workstream is now closed. Lessons learned that may be of use in future University change programmes and projects will be shared more widely before the Programme closes.</td>
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</table>
# EMA Programme on a Page

## End Of Phase 1
- **Phase 2 Begins**
  - **Q1**
  - **Q2**
  - **Q3**
  - **Q4**

## End Of Phase 2
- **Phase 3 Begins**
  - **Q1**
  - **Q2**
  - **Q3**
  - **Q4**

### Key:
- Milestone On Track
- Milestone At Risk
- Milestone Overdue/Risk
- Milestone Not Started
- Milestone Complete
- Project Duration

### Milestone Details:
- **W/S 1: Change**
  - **W/S 1.1: Change**
    - Online Submission Protocols agreed
    - Comms Strategy completed
    - Inclusivity review completed
    - Support of all Change Activities

- **W/S 2: eSFG**
  - **W/S 2.1: eSFG**
    - Updated "Solution" Produced
    - Early Adopter Roll Out
    - Refinement of "Solution" and roll out approach
    - Wider eSFG Roll Out commences
    - Wider eSFG Training
    - Remaining eSFG Roll Out
    - Ongoing Support and eSFG Reach Complete

- **W/S 3 & 3a: Core Systems**
  - **W/S 3.1: Core Systems**
    - SMM Req Gathering (UG)
    - UG Assessment Patterns Into RISIS
    - UG Tactical Marks Transfer Solution
    - UG Mark Entry Staff Training
    - Student and Staff Portal Screens Live
    - Phase 1: IFP SMM in RISIS
    - Remaining IFP SMM in RISIS
    - PGT SMM in RISIS
    - PGT/IFP Mark Entry Training
    - Integration scope/PID confirmed
    - RISIS/BF Integration Live
    - BB/Tii-RR Integration Live
    - Integration Hand Over

- **W/S 4: Student Progress Dashboard**
  - **W/S 4.1: Student Progress Dashboard**
    - Requirements & Phases Defined
    - MVP build and test complete
    - Staff go-live
    - Student go-live
    - Proposal for Phase 3

- **W/S 5: Learning Analytics**
  - **W/S 5.1: Learning Analytics**
    - Initial Exploration and Strategic Decision
    - Business Case ready/endorsed
    - Handover to separate programme or close down

### Timeline:
- **Q1 2017**
- **Q2 2017**
- **Q3 2017**
- **Q4 2017**
- **Q1 2018**
- **Q2 2018**
- **Q3 2018**
- **Q4 2018**
- **Q1 2019**
- **Q2 2019**
- **Q3 2019**
- **Q4 2019**

### Today:
- **Programme Close Down**
- **Full benefits report**
- **Ongoing Support to SMM & Integration completes**

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*University of Reading*